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Copy 4 of 4
22 January 1959

MEMORANDUM FOR:

25X1

SUBJECT : Travel Voucher for Period
14-15 January 1959

1. Subject voucher has been processed and approved in the amount of \$ 24.75 which has been applied against the related travel advance in the amount of \$ _____ dated _____.

(Or outstanding balance of original advance \$499.40.)

The balance of the advance to be refunded is \$ 35.85. Should you desire to refund by personal check, please make it payable to

25X1

25X1

2. Early settlement of your account will be appreciated.

(2)

25X1

Finance Officer

Distribution:

- 0 & 1 - Addressee
- 3 - Pers. file
- 4 - Chrono. ✓

/22 January 1959

25X1

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